YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution — SHRI SHIVAJI ARTS COMMERCE & SCIENCE COLLEGE MOTALA DIST BULDANA

- Name of the Head of the institution: DR. GAJANAN NAMDEO JADHAO
- Designation: PRINCIPAL
- Does the institution function from its own campus?: Yes
- Phone no./Alternate phone no.: 9422945519
- Mobile no: 8805902112
- Registered e-mail: ssacscm317@gmail.com
- Alternate e-mail: avi.meherkar@gmail.com
- Address: OLD MALKAPUR ROAD BEHIND SAKSHI GARDEN RESTARANT MOTALA DIST BULDANA
- City/Town: MOTALA DIST BULDANA
- State/UT: Maharashtra
- Pin Code: 443103

2.Institutional status

- Affiliated /Constituent: AFFILIATED
- Type of Institution: Co-education
- Location: Rural

- Financial Status — **Grants-in aid**
- Name of the Affiliating University — **SANT GADGE BABA AMRAVATI UNIVERSITY AMRAVATI**
- Name of the IQAC Coordinator — **AVINASH S. MEHERKAR**
- Phone No. — **8805902112**
- Alternate phone No. — **7972535538**
- Mobile — **7972535538**
- IQAC e-mail address — **iqac1469@gmail.com**
- Alternate Email address — **iqac1469@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) — https://www.sscmotala.ac.in/

4.Whether Academic Calendar prepared during the year? — **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: — https://sscmotala.ac.in/pdf/College Academic Calendar 2022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B+	2.64	2024	01/02/2024	31/01/2029

6.Date of Establishment of IQAC — **25/07/2013**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	nil	nil	nil	nil

8.Whether composition of IQAC as per latest NAAC guidelines — **Yes**

- Upload latest notification of formation of IQAC — View File

9.No. of IQAC meetings held during the year **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report View File

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Regular IQAC meetings are conducted. Feedbacks are collected and analyzed. Research papers are published in national and international peer reviewed journal and conference proceedings. Plantation drive on large scale at Jaipur and Sindkhed praja in collaboration with Pani Foundation

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Academic calendar and planning is prepared prior to begin teaching	Throughout the academic session, teaching fraternity is maintained and all activities are conducted as per the planning and calendar
To collect Feedback from all stake holders	Feedback collected from all stake holders and analyzed. Important suggestions are sorted out and improved.
plantaion drive	Plantation drive on large scale at Jaipur and Sindkhed praja in collaboration with Pani Foundation
To reset Botanical garden	New Botanical garden was made with various types of species like spices,rose, cactus, rose and millets
To add new ICT classroom	New ICT classroom has been made ready to use
To add new ICT classroom	New ICT classroom has been made ready to use

13.Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
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• Pin Code	**443103**
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• Affiliated /Constituent	**AFFILIATED**
• Type of Institution	**Co-education**
• Location	**Rural**
• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**SANT GADGE BABA AMRAVATI**

	UNIVERSITY AMRAVATI
• Name of the IQAC Coordinator	AVINASH S. MEHERKAR
• Phone No.	8805902112
• Alternate phone No.	7972535538
• Mobile	7972535538
• IQAC e-mail address	iqac1469@gmail.com
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3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.sscmotala.ac.in/
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://sscmotala.ac.in/pdf/College_Academic_Calendar_2022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B+	2.64	2024	01/02/2024	31/01/2029

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13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
yes	05/02/2024

15.Multidisciplinary / interdisciplinary

Multidisciplinary/interdisciplinary According to the National

Educational Policy 2020, the institute is getting ready to add multidisciplinary subjects to its curriculum in order to help students develop their overall abilities, including their academic, ethical, physical, social, psychological, and spiritual ones, in an integrated manner. Because the institute is located in a rural area with a sparsely developed manufacturing sector and in consideration of the challenges and obstacles the students face, the institute plans to establish short-term and vocational courses to equip the students as well as prepare them for independent work. In order to describe the specific knowledge, abilities, and attitudes of learners, the institution is trying to specify the programme outcomes in addition to course outcomes as it gets ready to provide more multidisciplinary courses. The institute wishes to establish a network with the backing of the parent society to enhance the culture of research and development.

16.Academic bank of credits (ABC):

According to NEP 2020, "Academic Bank of Credits shall deposit Credits awarded by Registered Higher Education Institutions, for Courses pursued therein, in the Academic Bank Account of the Student and the validity of such credits shall be as per norms and guidelines issued by the Commission from time to time." Regarding the implementation of Academic Bank of Credits (ABC), the institution has started the process of (ABC) for first-year students for enrolment of examinations in accordance with university guidelines. The faculty's teaching techniques are supportive, thoughtful and interactive, and the institution's didactic strategy is focused on students.

17.Skill development:

In keeping with NEP's goals of promoting quality and outcome-based education, the affiliating university took the initiative to adopt NEP for the UG programme. The institute is working very hard to adapt different skill-based courses, activities, and learning styles, including distance and open learning methods and the use of MOOCs. The combination of projects, internships, and field visits are few of the steps taken to improve the students' professional capabilities. Undergraduate level certificate programmes in career-oriented programmes and skills, such as mushroom cultivation, organic farming, vermin-compost, nursery management, apiculture, natural color preparation have been conducted by the respective departments of the college. We aim to establish an institution of the highest standards providing training in highly demanding skills. The Institute shall focus

its attention on the courses that include Skill Developing, Employment Counselling, Career and competitive examination guidance and allied activities.
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
Teachers are encouraged to publish scientific articles in their community publications and give public science lectures in their native tongues, such as Marathi or Hindi. Local language proficiency will be promoted and improved through the courses' design.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
The institute conducts various activities to instill competencies such as analysis, interpretation, assessment, and efficient administration, with a constant focus on learning based on outcomes. The institute provides mini projects and internships to students to further elevate their job potential and entrepreneurial endeavors.
20.Distance education/online education:
The institute is also getting ready to start providing vocational courses via ODL (Open Distance Learning) in due time. The college also runs an open university centre under Yashwantrao Chavan Maharashtra Open University (YCMOU). Particularly during the pandemic, faculty members used a variety of technological resources, including our parent society's online teaching platform ssesa.live, Google Classroom, Zoom, Google and using YouTube videos as teaching and learning tools. Some of the institutional efforts towards blended learning include group collaboration, interaction, assignments, revision, and assessments through Google Forms

Extended Profile

1.Programme

1.1 4

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 **883**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 **440**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **192**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **21**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **34**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**4**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**883**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**440**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**192**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**21**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**34**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**12**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**18.97 lakh**
4.3 Total number of computers on campus for academic purposes	**62**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college is affiliated to Sant Gadge Baba Amravati University,Amravati, hence we follow the curriculum designed by theuniversity. The college academic committee prepares the academiccalendar for every academic session in accordance with theuniversity academic schedule, which comprises the duration of curricular, co-curricular, extracurricular activities, internal assessments, general holidays, and disseminates it to the departments for effective implementation and delivery of the curriculum. In addition to the course delivery, model-based learning, groupdiscussions, seminars, workshops, industrial visits, and certificate courses are conducted for skill development and to bridge the curriculum gaps. Remedial classes and counseling support are provided for slow learners as additional support, and advanced learners are encouraged.

Periodical meetings of the Head of the Departments are held with the Principal to take review and discuss the curriculum

delivery. Heads of Departments regularly monitor the course coverage and effective delivery of the curriculum through student feedback and performance in CIE, and implement corrective measures on need basis Assignments, seminars and projects, unit test etc. are given to the students under the supervision of the faculty.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sscmotala.ac.in/pdf/naac_upload2223/1.1.1_Curricalar.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the commencement of every academic session, the university notifies an academic calendar for all the programs, which contains the date of commencement, the last working day of the even & odd semesters and dates for semester-end examinations. Our college follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The College prepares a college-level calendar. The Institute calendar of events includes details like the total number of working days, holidays, CIE dates, workshops, industrial visits, and other co-curricular and extra-curricular activities. The academic activities, CIE, and all activities are conducted in adherence to the calendar of events except for unforeseen circumstances. The academic calendars help faculty members to plan their respective course delivery academic and co-curricular activities. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it. Internal Assessment tests (IA), assignments, quizzes, and seminars, personal interviews are part of the Continuous Internal Evaluation (CIE) of students. There is a well-defined process for the conduct of CIE as per the calendar of events. Continuous evaluation and assessments are also done for laboratory courses, project work, and seminars.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sscmotala.ac.in/pdf/naac_upload2223/1.1.2_Curricalar.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

04

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

155

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution runs the courses in Arts, Commerce and Science streams. The curriculum is designed by Sant Gadge Baba Amravati University, Amravati. Environmental Studies is a compulsory subject for all undergraduate second-year students, related to Environment and Sustainability. Similarly, Cross-cutting issues relevant to Gender, Human Values and Professional Ethics are covered in the prescribed syllabi of the university in various subjects in the form of topics, chapters, poems and co-curricular activities. The institution takes care to inculcate values related to the environment and sustainability through various practices and programs under NSS and NCC.

Arts, Commerce & Science stream organized various activities related to cross cutting issues like Eco friendly Rakhi

competition, essay competition, training program, workshops, world forest day, Guest lectures, Days and certificate courses.

NSS and NCC Units conducted tree plantation, expert lectures organized on gender sensitization, ethics and the environment. Swachh Bharat Abhiyan, Blood donation camp, Quiz competition on world population day, Kargil day conducted.

Programme on Women Empowerment Internal complaint cell has been constituted for redressal of complaints about sexual harassment.

The Internal complaint cell is involved in prevention, prohibition and redressal of the complaints regarding sexual harassment of women employees, students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

175

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://sscmotala.ac.in/pages/feedback_analysis.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sscmotala.ac.in/pages/atr.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

332

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

181

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

For advanced learners:

A thorough emphasis is placed on the syllabus's subjects. They are given online video courses, helpful websites, and reference books for this. Making them more reflective enhances their mental processes.

Manage sophisticated instruments, group conversations, and topic-related programming. Students further enhance their learning capacities when they are motivated to take part in debate, elocution, and quiz contests. Putting all of this into practice for advanced students results in their regular success on exams at university, increased curiosity about advanced subjects, and current advancements in the field.

For slow learners:

Special consideration is given to slow learners. Their worries are focused on understanding, assimilating, and answering

questions. The college's instructors provide extra instruction, pay close attention to each student, administer tests to slow learners, and offer all the academic support needed to help students become more confident and do better on final exams. Study materials are given to them in the form of PowerPoint presentations and printed or handwritten notes. The slow learners' interest in learning has been piqued after receiving remedial tutoring, and as a result, their performance on university exams has improved.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
883	**21**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college has taken a multifaceted approach, combining traditional instruction with cutting-edge pedagogy that incorporates using ICT-enabled resources and efficient system for managing learning. Students can experience a wide range of learning opportunities through classroom seminars, cultural activities, intercollegiate programmes like debates and poster presentations, rangoli competitions, observing and celebrating national and social significance days, rallies, and field trips. This introduces notable advancements to the students. As is well known, practicals are an integral part of scientific faculty instruction. We have specialised labs for the science faculty topics of physics, computer science, chemistry, botany, and zoology, where students conduct experiments in accordance with the university's prescribed curriculum. College students are motivated to present their work, take part in poster and seminar

contests, and work on projects that improve their delivery abilities and foster teamwork.The teaching team uses tutorials to address areas that require more attention and to dispel students' questions. Students are given assignments to help them brainstorm and develop a sense of mutual comprehension. Pupils are urged to talk to the concerned teacher about any difficulties they are having with the material, and teachers will do everything in their power to help.

File Description	Documents
Upload any additional information	View File
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has always aimed to encourage innovative, creative, and new pedagogical methods so as to endorse skills in learners, which helps to make teaching-learning better and student-centric.

The teachers of the various faculties and departments of the college make generous use of information and communications technology enabled tools that help students learn concepts in a robust way. The teachers and learners are encouraged to use the ICT tools regularly so that they get familiar with them and are trained accordingly. The college has two ICT-enabled classrooms facilitated with LAN, Wi-Fi, desktop, projector-screen, and sound systems. Students learn things in an interactive manner. Their comprehension is enhanced. What's-App groups of students and teachers come in handy to make announcements and share lecture notes.

The use of ICT tools in the teaching method undoubtedly assists students to learn and understand things in an effective way. The use of ICT techniques in teaching-learning has made the teaching and learning process vibrant, student-centric, and has had a good impact on students' learning abilities. Students react positively in academics while using computers to accomplish tasks assigned to them, encouraging and motivating them to gain knowledge and skills.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

21

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

192

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A component of the university-mandated evaluation process is internal assessment. Unit tests are typically administered following the conclusion of a unit. Based on the seminar presentation, participation in class, homework, attendance, and unit tests, an internal assessment is conducted. Notices and the academic calendar inform students well in advance of the dates of in-class exams and homework assignments. First-year students are required to turn in assignments. Second-year students are expected to provide lectures, and final-year students are required to work on projects that are given to them by the faculty. The performance of the students in the relevant subjects is thoroughly assessed. Students who score poorly on tests or miss class are given guidance by mentors and the relevant HOD. Nothing is done that is biassed. One of the main components of internal evaluation is also finishing a work assigned within the allotted time. Finally, an internal

assessment is completed, taking into account everything in an obvious and colourful way. Each of these assignments helps pupils stay up-to-date with their education. All of this results in better exam results for the students at the university.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal assessment is a component of the university-mandated evaluation procedure. Conducting a unit test following the conclusion of a unit is standard procedure. The internal evaluation is based on the seminar presentation, student engagement in class, homework, attendance, and unit examinations. Students are informed about the dates of in-class exams and homework assignments well in advance through announcements and the academic calendar. Assignments are due for first-year students. While final-year students are supposed to work on projects that are given to them by the faculty, second-year students are expected to provide seminars. A thorough assessment of each student's performance in each field is conducted.Students who score poorly on tests or miss class are given guidance by mentors and the relevant HOD. Nothing is done that is biassed. One of the main components of internal evaluation is also finishing a work assigned within the allotted time. Finally, an internal assessment is completed, taking into account everything in an obvious and colourful way. Each of these assignments helps pupils stay up-to-date with their education. All of this results in better exam results for the students at the university. in topic, result withholding, etc. In order to have these grievances resolved, students come to the administrative office.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The university seeks to instill in students a variety of values, aptitudes, abilities, and competences through outcome-based education, including the development of a scientific temper, critical thinking, problem-solving ability, deep knowledge, and experiential learning, to name a few. The organisation understands how crucial learning outcomes—PO, PSO, and CO—are to achieving these. The college, which is associated with another university, adheres to the teaching-learning and assessment protocols as well as the course syllabus. Thus, the college has used the syllabus provided by the affiliated institution to determine learning outcomes for a number of programmes and courses offered at the undergraduate and graduate levels.Each academic session begins with the heads of several departments and their teaching faculties preparing the learning outcomes based on the syllabi provided by the affiliated university. The institutional website lists the learning objectives for every course and programme offered at the undergraduate and graduate levels. The college also hosts an orientation programme for first-year students during which the learning outcomes are shared with them by the principal, the IQAC coordinator, senior faculty, and heads of departments across all subject areas. Students in the same programme are also given information on the instructors and the courses.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sscmotala.ac.in/pdf/Programme%20Outcomes%20(POs).pdf https://sscmotala.ac.in/pdf/Course%20Outcomes%20(COs).pdf https://sscmotala.ac.in/pdf/Course%20Outcomes%20(COs)(CBCS).pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

As a multi-faculty school, the College offers a wide range of co-curricular, extracurricular, and extension programmes to help

students achieve the learning outcomes (PO, PSO, and CO) listed above for the many programmes offered in different departments at the undergraduate and graduate levels. Direct and indirect evaluations are used to evaluate the course and programme outcomes of the applicable programme.Effective academic delivery, complemented by extracurricular activities for the students' overall development, guarantees attainment. Instruments for assessment: In the semester-ending exams, the university's external assessment carries 80% of the total weight. With a 20% weighting, indirect assessment consists of unit examinations, tutorials, assignments, practicals, and seminars. Additional resources used in courses, including laboratory work, include attendance, viva, journal writing and timely submission, and teamwork. In order to meet CO requirements, unit test questions, laboratory performance, and projects are implemented. The questions on assignments and unit tests are structured similarly. The indirect way of assessment also takes into account getting input from students across all years via a questionnaire that clarifies the curriculum and delivery.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NIL

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

65

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://sscmotala.ac.in/pdf/naac_upload2223/2.6.3_3.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://sscmotala.ac.in/pdf/SSS_2022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

02

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	NIL

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

For the creation and transfer of knowledge institute takes initiatives through different activities such as ecofriendly rakhi competition, ecofriendly color preparation, workshop on women empowerment and Intellectual property rights.

All Faculty members also participated in different national as well as international conferences to present their research work. They also contributed by publishing research papers in reputed journals, book chapters in well-known publications.

Activities such as ecofriendly rakhi competition and natural color making workshop makes student aware to save the environment, creation of chemical and plastic free surrounding as well as celebration of festivals can be possible in a different innovative manner without losing its importance.

Institute has also organized a workshop on competitive exam guidance by which students who are going to make their carrier specially in civil services they are motivated through this workshop. By organizing workshop on women empowerment girls students get to know about their rights.

Workshop on IPR gives an idea about intellectual property, patents, copyrights, trademarks etc. Overall ecosystem of institute is always plays an important role for the holistic development for the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sscmotala.ac.in/pdf/naac_upload2223/3.2.1.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

07

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

01

File Description	Documents
URL to the research page on HEI website	https://sscmotala.ac.in/pdf/naac_upload2223/3.1.2.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the

year

02

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

08

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

? Tree Plantation at Sindkhed (Praja) and Jaipur Village Students of collegeparticipated in tree plantation for Miyawaki Forest Maharashtra in collaboration with the Paani foundation on date 16 Nov 2022 at Sindkhed (Praja) and on 23 Nov 2022 at Jaipur village. 9000 trees were plantedin both villages. ? Awareness Program of Lampi Disease in Animals The awareness of Lampi disease in animals has been created by students. This activity was carries out by Department of zoology. The students spread awareness about thedisease Lampi among the villagers. ? One Day Farmer Training Programme on “Organic Farming” An organic farming training workshop for farmers was organized on Friday 6th January 2023 at college. This workshop was organized by Department of Botany in collaboration with Paani Foundation. A large number of farmersattended the training. ? “Ecofriendly Color Preparation Workshop” Artificial colors are widely used in the festival of Dhulivandan. This color is harmful to our health

and in turn to nature. Therefore, the objective of the workshop was to create awareness among the students and make them business oriented by training them in the production of eco-friendly colors. . ? “Tree Plantation Drive at Adopted Village Didola BK.”

File Description	Documents
Paste link for additional information	https://sscmotala.ac.in/pdf/naac_upload2223/3.4.1.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

678

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is spread over the 3.98 acres. It is well connected to around thirty villages in Motala taluka.

Following facilities are available in our institution:

Class Rooms: We have 12 classrooms, each equipped with comfortable desks, benches and black- boards, There are 05 well equipped laboratories for practical.

ICT as a Learning Resource: The college has provided 52 computers for students and faculties. Every department has its own computing facilities to meet the curriculum needs. All departments are provided with a maximum bandwidth of 100 Mbps. Of this, we have 100 Mbps from BSNL provider. We intend to provide free unlimited Wi-Fi internet facility on our campus shortly. We have 02 ICT enabled classrooms, and these have LCD projectors, screens, internet connection and audio system. We have an electric generator for power backup.

Learning Spaces: All departments of the Science are well-equipped. The College has well equipped laboratories and

classrooms. The administrative block has sufficient number of spacious rooms. Classrooms (Total 12) of different capacities meet requirements of UG and PG students. Each classroom boasts of subtle and comfortable furniture, good ventilation and adequate light.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for sports, games (indoor, outdoor) gymnasium, yoga-center and cultural activities. The institute played a proactive and supportive role in grooming students in sports and cultural activities. Infrastructural and instrumental facilities have been developed for extracurricular activities. Sports Activities :The college has adequate sports facilities. Students engage in games such as kho-kho, kabaddi, volleyball, weight lifting etc. Students practise for athletic events on the ground. The college is spread over more than 16106 square meter of campus which is used for various sport facilities. The institute has ground for several outdoor/indoor games. The college also promotes indoor games such as chess and carrom for mental fitness of students. Cultural Activities & Events: Students participate in the intercollegiate and University level Youth Festival. This provides them an opportunity to show their talent. Shivotsav is another platform for the large number of talented stuffs. It is an activity organized by our parent society Shri Shivaji Education Society, Amravati. All the institutions associated with the same participate in it. The birth anniversary of Dr. Panjabrao Deshmukh, the founder president of our society, is celebrated from 25th to 27th December every year as annual social gathering.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10.28

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The central library of the college came into existence with the establishment of the college in the year 1990. Numerous students benefitted themselves by issuing books for curricular studies and competitive examinations. The reading hall of the library stands apart. It has good lighting and seating arrangement. Reading hall has a computer with internet / Wi-Fi access for the students. It is well protected with CCTV security. Library at present provides services partially automated from the year 2015 with Soul 2.0 Library Management software. It is upgraded with

OPAC since 2015 with SOUL automation Software with improvised user-friendly OPAC interface.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.20

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

23

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The details of the IT facilities including Wi-Fi is as follows. Our Institute frequently updates its IT facilities including WiFi. A technician is outsourced as per requirement for the maintenance. The IT facilities are updated periodically as per the requirements. Related equipment's are purchased as per the demands of the respective department i.e. advanced computers, printers, scanners, accessories, LCD projectors, screen, CCTV cameras, audio aids etc. All the procured IT infrastructure is kept a record of in the stock-book. Broadband internet connection is provided to the departments. The college has uninterrupted BSNL broadband internet connection facility available in the Administrative Office, IQAC office, Central Library and YCMOU office. Wi-Fi router is installed in the administrative block. All the departments of science faculty are also Wi-Fi enabled. This facility is also at the disposal of the students. Computer laboratory is being used by the students of computer science and commerce. In the institution, there are fifty-two computers and a laptop. Printers, scanners, projectors, CCTV Cameras, UPS inverter, generator, photocopy machine being the other allied hardware. Services of Authorized Library Management Software (SOUL 2.0), college automation software, admission management software and account management software are also availed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

52

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8.69

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The infrastructure of our institute is adequate to provide a conducive atmosphere to achieve program outcomes. The laboratories of all core subjects are well equipped and maintained.

Physical Maintenance and Utilization: The college, IQAC, and CDC are constituted as per the rules and regulations to supervise

the maintenance and utilization of physical and academic infrastructure. Various college committees are formed at the beginning of the session for the smooth working of institutional academic and administration work. The cleanliness and maintenance of the building committee, cycle stand and parking committee, and sports committee are formed to look after the maintenance of physical infrastructure facility.

Academic Maintenance and Utilization: The teaching-learning evaluation committee, college examination committee, educational tour and excursion committee, and timetable committee are formed in the beginning of the session. These committees organize meetings separately and decide policy matters in the maintenance and utilization of academic facility. The teaching-learning evaluation committee ensures the regular academic schedule as per the timetable.

Support facility maintenance and utilization: Library committee is formed for the purpose of maintenance and utilization of support facilities such as the internet etc. In addition to the above committee department of physical education and NSS unit are also involved in the utilization of facilities such as games and sports facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

338

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://sscmotala.ac.in/pdf/naac_upload2223/5.1.3_AQAR.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

649

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

649

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

11

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

23

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students admitted to different programmes are given due representation on various academic and administrative bodies. Their representation at some places is supported by the provision made into Maharashtra Public Universities Act. The institution also has provided a good amount of representation to the students at its own level. Following are the bodies/committees where the students are given representation as College Development Committee, Internal Quality Assurance Cell (IQAC), Dr. Panjabrao Deshmukh Jayanti Utsav, N.S.S., N.C.C., Subjects Forums, Editorial Board of 'Shivarpan', Students' Welfare Committee etc. Various Cells of the institution has taken keen interest to see the maximum representation of students in the academic and general governance of the institution. The students are also actively involved in organizing training activities under the shade of NSS & NCC.

File Description	Documents
Paste link for additional information	https://sscmotala.ac.in/#
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

294

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni any institute are its ambassador to the outer world the institute believes in maintaining its bond with its Alumni. Alumni association fosters the relationship between the alumni and the present students. It bridges the widening gap between the former students and the institute to keep them in touch with the present growth, development and also the challenges before the institute. At the same time, its role in organising socio cultural, educational and some other kinds of events in the college premises strengthen its relation with the institute passing off each day. The institute has registered alumni association as “Shri Shivaji Art’s, Commerce and Science College Alumni Association Motala, Dist. Buldhana” and its registration number is MH/269/22. Some alumni are employed in government services. They play an important role in academic and

institutional development. institute conduct alumni meet.

The objectives of establishment of the association are

1. To support and encourage mutually beneficial interactions between the alumni and the present students of the college and between themselves.

2.To encourage the development of students and Institute as a means to increase participation of alumni.

3. To provide the platform and to establish a bond between the alumni, staff and students of the college.

4. To enable the alumni to participate in activities, this would contribute to the general development of the institute.

5. To form a forum for the alumni for exchange of ideas on academic, cultural and social issues of the day.

File Description	Documents
Paste link for additional information	https://sscmotala.ac.in/pages/alumni.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

To develop the institute as a centre of higher learning ever abreast with the expanding horizon of knowledge in the field of Arts, Commerce & Science to facilitate the transformation of students into good human beings, responsible citizens &

competentprofessionals.

Mission:

Shri Shivaji Arts, Commerce & Science College, Motala is committed to the mission of the parent body "Tamso-ma-Jyotirgamaya." The college has full-faith in its mission which will be producing intelligent, noble, tolerant, confident, courageous, self-radiant students who may prove themselves to be better and courteous countrymen of prosperousIndia.

File Description	Documents
Paste link for additional information	https://sscmotala.ac.in/pages/vision_mission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices such as decentralization and participative management.

1. Decentralization of administrative responsibilities: Principal as the head of the administrative office executes duties, responsibilities through the office staff by consisting various committees such as Purchase Committee, NSS, NCC Advisory Committee, Admission Committee, Library advisory Committee, Infrastructure Committee, Student Welfare Committee etc. these various committees are empowered to take active decision regarding initiative to making Quality in academic, administrative and Extension activities.

2. IQAC: The IQAC of the college is established as per NAAC guidelines as a representation and working mediator to various stakeholders like teaching, non-teaching staff, social workers, management, alumni entrepreneurs and students. The responsibility of seven criteria is entrusted to head of each criteria convener assisted with 2-3 actively participated staff member in implementation of decision making of quality initiatives reflected in respective criterion. Head of each criterion carries out the work which comes under their criteria

and fulfills the work from the respective administrative committees.

File Description	Documents
Paste link for additional information	https://sscmotala.ac.in/pages/principla_msg.php
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college is affiliated to Sant Gadge Baba Amravati University, Amravati and the college has to follow the curriculum developed by the university according to rules and regulations. At the beginning of academic session, academic calendar committee prepares the academic planning and every activity is carried out accordingly

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Executive committee: The Executive Committee of the parent institution takes policy decisions regarding the academic and infrastructural development of the college by constituting various committees, recruitment and confirmation of the services, promotion and transfer of the employees.

College Development Committee (CDC): CDC has been established according to the Maharashtra Public Universities Act 2016. The reports of the IQAC are discussed in the CDC meeting and appropriate suggestions are communicated to the authority.

Administrative Setup: The Principal is the Executive Head of the institution. The office head clerk is the custodian of the

college office. Senior clerk, junior clerk, and peons assisthim.

The Internal Quality Assurance Cell: IQAC plans for the development of quality parameters for the various academic and administrative activities. It monitors teaching, learning, evaluation, and research. It coordinates between the management, the principal, staff and students.

Service and Promotion rules: The service rules decided by the UGC and the State Government are followed for the appointment and promotion of the teachers, director of physical education, librarian, and non-teaching staff.

Grievance Redressal Mechanism: The college has set up a complaint box for students. The grievance redressal committee discusses the complaints and takes decisions accordingly

File Description	Documents
Paste link for additional information	https://sscmotala.ac.in/pages/executive_committee.php
Link to Organogram of the institution webpage	https://sscmotala.ac.in/pages/naac_uploads_2022_23.php
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The parent institute Shri Shivaji Education Society, Amravati and the college have initiated several welfare measures for the well-being of teaching and non-teaching staff.

•The parent institution offers a job to one of the family members after the sudden demise of a staff member in service on compassionate grounds as per government rule.

•The institution felicitates employees and their wards for their outstanding achievements. •Medical facility is provided to teaching and non-teaching staff in Dr. Panjabrao Deshmukh Memorial Medical College, Amravati.

•Teaching and non-teaching staff is covered by Group Life Insurance

. •Free check-up camp for Hemoglobin, Blood Pressure and Sugar is organized every year for teaching and nonteaching faculty at the aforesaid institution

.Medical reimbursement: As per the guidelines of the affiliating university and UGC, medical reimbursement is given to employees.

Academic Facilities: Staff room with WiFi facility, Leaves: Leaves rule of the university are adhered to employees as per their entitlement

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

26

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institution evaluates all teaching & non-teaching staff every year. An appraisal system evaluates a faculty's academic performance against a list of set objectives and it identifies SWOC of concerned faculty. The performance of each faculty member is assessed according to the Annual Self-Assessment by the Performance Based Appraisal System (PBAS). Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score which appears before screening cum selection committee. The institution undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities. The institute accords appropriate weightage for these contributions in their overall assessment. The faculty members are informed well in advance of their due promotion. The PBAS proforma filled by the faculty member is checked and verified by the Heads of the Departments, followed by the Principal & IQAC office.The non-teaching staff are also assessed through annual confidential report. The various parameters for staff members are assessed under different categories i.e. character, habit, talent, departmental abilities, capacity to work hard, discipline, reliability, relations/co-operation with superiors, subordinates, colleagues, students and public

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has internal and external audit mechanisms. The internal audit is conducted at the end of the financial year by hiring the services of the authorized chartered accountant appointed by the management. The audited reports are submitted to the Office of the Joint Director, Amravati Division by the end of the month of June. The external assessment is carried out every ten years by the competent government authority. The General Audit is also conducted by the Auditor General of the State, Nagpur Region. The financial irregularities are pointed out by the auditor general and are settled as per the financial provisions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The primary source of funds for the institution comes from 1.

Students' fees 2. Funds from the parent education society Our institution receives aid from the Government of Maharashtra for undergraduate courses in the streams of arts, commerce and science. Computer science section and the one offering postgraduation in commerce run on a non-aided basis. Appropriate utilization of financial resources is planned at the beginning of every financial year. The expenses occur primarily due to the following 1. Salaries of teaching and non-teaching staff (courses running on a non-aid basis) 2. Departmental Budget 3. Infrastructure 4. Maintenance etc., 5. Administrative expenses 6. Cultural & Co-curricular activities 7. Promotional activities 8. Sports

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC committee is created with the consent of the governing body to oversee the assurance policies. Our college is committed to develop infrastructure, improving faculty competency and envisaging students learning. Parameters that increase the quality of the institution like innovations in teaching, workshops, conferences, FDPs, publications in journals etc. are considered after IQAC Committee approves them. The institution adheres to the syllabus proposed by the affiliating university for all streams. If followed meticulously, the program enables the student to start their careers be it in service or higher studies. The holistic and outcome-based programs prove to be the building blocks and measurable prospects and train students to ensure triumph in their chosen careers. Along with providing quality education, our college also makes sure that this education is useful to its student in whatever profession they wish to choose. The college leaves no stone unturned to improvise itself in its compliance to maintain the best quality of education.

File Description	Documents
Paste link for additional information	https://sscmotala.ac.in/pdf/naac_upload2223/6.5.1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In the beginning of every session, IQAC holds a meeting with the faculty members headed by the Principal to discuss the admission process and its criteria. The IQAC takes initiative in forming the academic calendar for every academic session. Information regarding each course proves useful to decide the planning of teaching and learning for every chapter. The faculties of all the streams are aware of the syllabus and make sure that all the admitted students fulfill the pre-requisites. In this view the college organizes bridge courses for the students opting a different stream. Later, an induction course is conducted for the entry year students by the IQAC that lets them know about the details of the college. In the covid-19 period, teaching was conducted in online mode by means of various platforms. Teaching was made interactive by using presentations, videos and other reference material and shared with students. Students responded warmly to this novel teaching approach. The college abides by its commitment to provide solutions for social, economic and emotional hardships faced by the students without any bias so that they develop curiosity in the subjects and devote their maximum attention to studies and excel in academics.

File Description	Documents
Paste link for additional information	https://sscmotala.ac.in/pdf/naac_upload2223/6.5.1.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality	**B. Any 3 of the above**

initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To provide equal opportunities to all students, college has Internal Complaints Committee (ICC) and Grievance Redressal Cell are constructed as per the norms of UGC. The college has a functional internal complaint committee (ICC) which assures that there are no incidences of any kind of harassment of women.The college provides safety and security facilities for the staffs and students are as follows, Safety and Security: The College has no compromise on security at the campus for students. CCTV Cameras at the entrance of the college, in corridors, staff rooms, laboratories library, etc. A discipline committee is active in the college to ensure the enforcement of the code of conduct. Uniform and identity card is compulsory for students as well as staff. The complaint box is kept in front of the administrative office. There is a girls' common room made available for girls' students on campus. A sanitary napkin vending machine and incinerating machine are installed and maintained by the college. To promote gender equity, the Internal Complain Committee (ICC) of the college conducts several activities such as health check-upWomen's Empowerment Programmes and Workshopsfor welfare and overall personality development of students.

File Description	Documents
Annual gender sensitization action plan	https://sscmotala.ac.in/pdf/naac_upload2223/7.1.1.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sscmotala.ac.in/pdf/naac_upload2223/7.1.1_A.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The waste is generated in college building and campus by all kinds of routine activities carried out that includes paper, foods, glass, metals, plastics, laboratory waste etc. Dustbins are placed in every administrative building, laboratory, classroom, rest room and library at different locations in the campus. The waste is separated at each level and source. Workers in each block confirms that the waste in each floor is collected after interval of time. The block sweeper in each floor collect, clean, isolate and compile the waste in the dustbins provided at each floor. The floor dustbins are emptied in movable containers provided for each block and biodegradable waste transferred to the Vermicompost bed of college for making eco-friendly organic fertilizers. Nonbiodegradable waste was transferred to dumping ground of Municipal Corporation, Motala and after treatment return to college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is highly dedicated to endorse cultural harmonytowards cultural, regional, linguistic, communal, socio-economic and other diversities to maintain an inclusive environment. Various cultural activities are conducted by the college and monitored by the cultural committee. It serves as a platform for enhancing and exposing the hidden talents and skills of the students in various fields. Students actively participate in various extra-curricular activities including annual gatherings, social awareness programs, tree plantation, elocution, quiz, rangoli competitions etc. Constitution day is celebrated sensitizing students about the Constitution of India and creating awareness about practicing social harmony. College has implementea code of conduct under which discipline is maintained in the campus. Uniform is mandatory for students of the college and staff which helps to maintain an inclusive environment. Department of Marathi organized activities to promote linguistic harmony like ‘poetry writing’. The admission policy clearly states that equal opportunity shall be given to all candidates as per the UGC guidelines. Annual gathering is organized every year on the occasion of Dr. Panjabrao alias Bhausaheb Deshmukh's birth anniversary. It helps in enhancing leadership and inculcating a sense of responsibility.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College organized activities to create awareness for employees and students to inculcate values for being a responsible citizen. College conducted anti-ragging committee, formation of internal complaints committee, grievance redressal committee, discrimination against SC/ST Committee, etc. for looking into the issues of students and employees promptly.A blood donation camp gets organized in association with government blood bank to encourage students and staff to donate blood to make their

contribution towards creating a shared value to the society. Tree plantation drive was organized by the Department of Botany, NSS and NCCto create interest in conservation of nature. Cleanliness drive was organized on the occasion of Sant Gadge Baba jayantiby NSS. National Voters Day celebrated at college oto inspire and aware students for voting.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://sscmotala.ac.in/pdf/naac_upload2223/7.1.9_sensetization.pdf
Any other relevant information	https://sscmotala.ac.in/pdf/naac_upload2223/7.1.9_Relevant_photos_&_news.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National and International commemorative days, events and festivals are celebrated in the college with great enthusiasm every year in various ways. commemorative days like Republic Day, Independence Day, Har Ghar Tiranga campaign, International Yoga Day, Mahatma Gandhi and Lal Bhadur Shastri Jayanti, Annabhau Sathe Jayanti, Sardar Vallabhbhai Patel Jayanti, Dr. Babsaheb Ambedkar Jayanti, Savitribai Fule Jayanti, Mahatma Fule Jayanti, Netaji Subhaschandra Bose Jayanti, Rastramata Jijau Jayanti, Chatrapati Shivaji Maharaj Jayanti, Sant Gadge Baba Jayanti, 25 – 27 December Birth Anniversary of founder President of Society Dr. Panjabrao Deshmukh is celebrated. etc. In addition, various other activities, like health checkup camps, are conducted for the welfare of students. In a few cases, small committees are formed in collaboration with faculties, employees, and students who can form a team and manage the activities in a smooth way. Students take an active part in organizing the Independence Day and Republic Day celebrations. On both of these days, our national flag is hoisted with full honor, and the national anthem is sung by all the attendees. In addition, students celebrate a farewell party under the guidance and supervision of faculty and staff. The college takes pride in organizing all the important national events, irrespective of any bias towards caste, creed, or religion.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The Connet to Environment through Nature Club is a college-based environmental club linked to agencies for conservation and preservation of natural resources. It aims to increase community awareness and contribute to activities aimed at environmental preservation for sustainable development. The college campus is

implementing vermi-compost recycling unit. Utilized this vermi-compost to planted organic garden, offering students fresh vegetables and opportunities to collaborate with various agencies/institutions. The students can also support local atmosphere by planting trees, shrubs and flowers in the college premises & adopted Village. The College has implemented various environmental conservation activities, including cleanliness drives, environmental preser, environment-friendly policies, quizzes, poster and. Students are encouraged to participate in these activities, which help them understand the importance of water conservation and save animal. The Department of Botany & Zoology and Nature Club work together to manage waste and promote to water conservation. The college organizes various activities, including tree plantation cleanliness drives, eco-friendly Rakhi preparation, wildlife week celebrations, Tiger Day, and energy conservation day. It also runs an Apiculture and Vermi-compost unit and conducts animal programs. Despite challenges like students' lack of awareness and scheduling, the college successfully promotes environmental conservation. It also adopts rainwater harvesting units for artificial recharge.

File Description	Documents
Best practices in the Institutional website	https://sscmotala.ac.in/pdf/naac_upload2223/Best_Practices_7.2_%202022-23.pdf
Any other relevant information	https://sscmotala.ac.in/pdf/naac_upload2223/Best_Practices_7.2_%202022-23.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Over three decades, Institute has been dedicated to providing education to students from rural and economically weak families. Shri Arts, Commerce & Science College Motala was established with this very primary objective of Shri Shivaji Education Society, Amravati, bringing excellent and complete education to the last corner of rural communities. Our commitment to the path shown by our founder President Dr. Panjabrao alias Bhausaheb Deshmukh is the main strength of our values. Our institution aims to create a privileged learning environment and infrastructure get excellent education to be a part of mainstream. Our college collaborates with various organizations,

institutes, and industries through active MOUs, enabling students to explore various aspects through visits/practicals, and guest lectures. Our institution is dedicated to enhancing the quality of education and is implementing various methods to enhance the teaching-learning atmosphere. Our institution's ultimate goal is to educate, moral and social value and promote to ethical behavior in student to become a good citizen. The college run a Student Bank for financially backward students, offering loans without interest, enabling them to cover admission & examination fees, and other expenses. The college has introduce a "Certificate Course in Organic Farming" for students from agrarian families, emphasizing the need to reduce the use of chemical fertilizers and pesticides. Skill-based programes were organized for Women's Empowerment.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- **To introduce skill based courses.**
- **To introduce PG courses in Arts and Science.**
- **To organize industrial visit/Study Tours/Excursion.**
- **To organize co-curricular & extension activities.**
- **To create awareness and motivate students to participate in activities of environmental importance.**
- **To set up a well equiped auditorium.**
- **To renovate & well Equiped laboratories.**
- **To Purchase equipments & increase the quantity of journals and purchase more books.**